

January 15, 2003

Dear Service Provider:

The City of San Antonio recently adopted *Amendments to the City of San Antonio's Three-Year Annexation Plan* that includes thirteen (13) areas. The intent of this letter is to notify public and private service providers that currently serve these areas. Maps are attached for your reference.

Amending the City's Municipal Annexation Plan begins a three-year annexation planning process. Completion of the annexation is expected sometime near the end of December 2005. A copy of the adopted Three-Year Municipal Annexation Plan as amended December 12, 2002 can be found on the City's website at www.sanantonio.gov.

In addition to notification, this letter is also considered a formal request for information regarding the types and levels of services that you have provided during the one-year period preceding the adoption of the amendment. The City of San Antonio is required to request this information by Section 43.053, Texas Local Government Code. This information should be returned to our department within 90 days of receipt of this request. The information that each service provider submits will then be compiled into a comprehensive inventory of services. The City may also choose to monitor the services provided in an area and verify the inventory information that you provide. Only those services provided in the year preceding the date of the Plan amendment need be included in your submittal.

Please include information regarding the type of service provided, the method of service delivery and the following types of information as it pertains to the services that you currently provide and any other information that you feel is relevant.

For infrastructure facilities and maintenance (including roads, utility facilities, and drainage structures):

- *An engineering report that describes the physical condition of all infrastructure elements in the area and,*
- *A summary of capital, operational and maintenance expenditures for that infrastructure.*

For critical services (fire, police, and emergency medical services):

- *Average dispatch and delivery times.*
- *Equipment schedules, including vehicles.*
- *Staffing schedules, including certification and/or training levels of personnel.*
- *A summary of operating and capital expenditures.*

If your packet includes an attachment for additional information, please provide all necessary information as requested. Your submittal should be returned to:

Roy Ramos, Senior Planner
Comprehensive Division, Department of Planning
PO Box 839966
San Antonio, TX 78283-3966

If you have any further questions regarding this request for service information, you can contact Roxie Andersen at 207-7244 or by email at roxiea@sanantonio.gov or you can reach Roy Ramos at 207-7839 or by email at rros@sanantonio.gov.

Sincerely,

Emil R. Moncivais, AIA, AICP
Director, Department of Planning

cc: Roy Ramos, Senior Planner
Roxie Andersen, Planner II
Jesus Garza, Planning Manager
Bill Wood, Assistant City Attorney

Service Providers

BEXAR COUNTY PUBLIC WORKS:

Gabriel Perez
Director of Infrastructure Services
233 N. Pecos Street
San Antonio, Texas 78207 335-6700

SANANTONIO WATER SYTEMS:

David Lugo
P. O. Box 2449
San Antonio, Texas 78298-2449 704-1895

CITY PUBLIC SERVICE:

Carroll J. Dorsett
City Public Service
P.O. Box 1771
San Antonio Texas 78296-1771 353-4325

BEXAR METROPOLITAN WATER COMPANY:

Johnny Terrasas, PE
P. O. Box 245994
San Antonio, Texas 78224-5994 357-5710

AMERICAN MEDICAL RESPONSE (AMR):

Steve Alderete
11911 Radium
San Antonio, Texas 78216 599-9208

Bexar County Sheriff's Office):

Sgt. Dennis Casillas
200 N. Comal St.
San Antonio, Texas 78207 335-6000

Helotes VFD:

Chief Jack Quipp
P. O. Box 539
Helotes, Texas 78023 695-3572

Bexar-Bulverde VFD):

Chief Mark Yeoman
P. O. Box 45
Bulverde, Texas 78163

1-438-2342

Somerset VFD):

Chief Gary Booth
P. O. Box 841
Somerset, Texas 78069

830-701-3208

Primrose VFD):

Chief Jim Smith
25 Primrose Lane
Poteet, Texas 78065

276-4870

Harmony VFD):

Chief James Friant
11755 S. Foster Rd.
San Antonio, Texas 78223

633-3298

South Bexar VF & Rescue:

Chief Pat Crowley
19500 Hwy 281 South
San Antonio, Texas 78221

626-3516

Jarrett VFD):

Chief David Spurlock
P. O. Box 38
Von Ormy, Texas 78073

622-3900

Grey Forest VFD):

Chief Shane Reddout
18515 Scenic Loop Rd.
Helotes, Texas 78023

695-5033

Selma VFD):

Chief Scott Lee
9375 Corporate Drive
Selma, Texas 78154

651-9150